

TOWN OF BASHAW

**Minutes of the Regular Meeting of Council
held Tuesday, February 7, 2012 7:00 pm in the
Town of Bashaw Council Chambers**

Present Mayor Bob Cammidge
Councillors: Bryan Gust
Jason Olson
Penny Shantz
Absent with Notice Councillor Rob McDonald
Staff: Rosemary Wittevrongel, CAO
Murray Holroyd, Public Works Foreman
Public: Pam Miller and Glen Weins

Call to Order Mayor Cammidge called the meeting to order at 7:00 p.m.

A. AGENDA

AGENDA
APPROVAL
Res 033-2012

1. **MOVED** by Councillor Gust to approve the February 7, 2012 agenda as presented.

CARRIED

B. DELEGATIONS:

Pam Miller and Glen Weins entered the Chambers at 7:21 p.m.

1. Museum Society Representatives Pam Miller and Glen Weins updated Council on the issues the Society has with storage for artifacts and storage of the museum fire truck, chemical wagon, and hose wagon. Council thanked Pam and Glen for the presentation and they left at 7:45 p.m.

C. MINUTES

JANUARY 17, 2012
REGULAR MEETING
MINUTES
Res 034-2012

1. **MOVED** by Councillor Shantz to accept the minutes of the January 17, 2012 Regular Meeting as presented.

CARRIED

D. COMMITTEE REPORTS

1. Mayor Cammidge presented a report on the following:
- **Boom Town Trail Visioning Session** was held January 20, 2012 in Delburne.
 - **Farewell Brunch for Geoff Buxcey** was held January 29, 2012 in Meeting Creek.
 - **Boom Town Trail Board Meeting** was held January 23, 2012.
2. Councillor Shantz presented the following:
- **Farewell Brunch for Geoff Buxcey** was held January 29, 2012 in Meeting Creek.
 - **Boom Town Trail Board Meeting** was held January 23, 2012.
 - **Health and Wellness Meeting** was held February 1, 2012.
 - **BARB Meeting** was February 6, 2012. Everything running well.
 - **Community Consultative Group Meeting** was held February 2, 2012. Victim Services is in need of new board members. Next meeting is May 3, 2012 in Bashaw.

3. Councillor Gust presented the following:
 - **Boom Town Trail Visioning Session** was held January 20, 2012 in Delburne.
 - **BDSS Meeting** was not held January 23, 2012 as there was no quorum.
 - **BDSS Workshop** was held in Bashaw on January 30, 2012.
 - **Bus Society AGM** was held February 7, 2012. Officers remained the same and everything is going well.

4. Councillor Olson presented the following:
 - **Chamber of Commerce Meeting** was held January 23, 2012. Ryan Hewitt is the new President.
 - **Fire Department Meeting** was held January 25, 2012.
 - **Airport Tour with staff** took place February 7, 2012.

5. CAO Wittevrongel's report was presented to Council on the following:
 - **AHS Community Health Needs Assessment Plan Update** was given over teleconference by Sherrie Allan on January 25, 2012.
 - **Boom Town Trail Visioning Session** was held January 20, 2012 in Delburne.
 - **Auditor** was in the office February 2 and 3, 2012 to do the 2011 audit.
 - **Meeting with Jeff Hangar from East Parkland Community Futures** on January 23, 2012. Jeff will attend the February 21, 2012 Council Meeting to review possible economic development initiatives.
 - **Doug Griffiths, Minister of Municipal Affairs** and future MLA is confirmed for the meeting date of February 17, 2012 from 2-3 p.m.
 - **EnCana** will be donating \$20,000.00 to the fire department JAW's equipment purchase. Cheque presentation and photo op is planned for February 9, 2012 with Fire Chief.

6. Town Foreman Holroyd's report was presented to Council on various Town Projects:

EOC

 - Some equipment from Staples had to be exchanged due to damage. Waiting for Glentel to install the radio equipment, a back ordered item from Home Hardware, and the transfer switch. The project must be completed and a report submitted by March 31, 2012.

Fire Pump

 - Chamco installed new base plate for pump on January 30, 2012. Install date for the pump is February 8, 2012.

Equipment

 - The tandem gravel truck is due for inspection this month and will require 4 tires prior to the inspection.

General

 - We have not had any major issues with water, sewer, or street work so far this winter.

COMMITTEE REPORTS
Res 035-2012

MOVED by Councillor Olson to accept Committee Reports D1-D6 as presented.

CARRIED

E. BUSINESS

COUNCILLOR ABSENCE
Res 036-2012

1. **MOVED** by Councillor Gust to accept Councillor McDonald's notice of absence as presented.

CARRIED

MUSEUM EXPANSION

2. **MOVED** by Councillor Shantz to support the potential expansion of the

museum into the attached building area to the west of the museum and that the Town Council will work with the Board to facilitate temporary storage options in the interim.

CARRIED

BY-LAW 741-2012
DISTURBANCE BY-LAW
1st READING
Res 038-2012

3. **MOVED** by Councillor Gust that Bylaw 741-2012 Disturbance By-Law be given first reading.

CARRIED

BY-LAW 741-2012
DISTURBANCE BY-LAW
2nd READING
Res 039-2012

MOVED by Councillor Shantz to give second reading of By-Law 741-2012, Disturbance By-Law.

CARRIED

BY-LAW 741-2012
DISTURBANCE BY-LAW
UNANIMOUS CONSENT
Res 040-2012

MOVED by Councillor Olson to give unanimous consent for a third reading of By-Law 741-2012, Disturbance By-Law.

CARRIED UNANIMOUSLY

BY-LAW 741-2012
DISTURBANCE BY-LAW
3rd READING
Res 041-2012

MOVED by Councillor Gust to give third reading of By-Law 741-2012, Disturbance By-Law.

CARRIED

LAND USE BYLAW
AMENDMENT DEFERRED
Res 042-2012

4. **MOVED** by Councillor Gust to defer consideration of the amendments to the Land Use By-Law for residential setback charges to 2013.

CARRIED

CORRESPONDENCE
Res 043-2012

5. **MOVED** by Councillor Shantz to accept the RCMP correspondence regarding the transfer of Staff Sergeant Buxcey as presented.

CARRIED

RCMP QUARTERLY
REPORT
Res 044-2012

6. **MOVED** by Councillor Olson to accept the RCMP Detachment Quarterly Report October 1, 2011 to December 31, 2011 as information.

CARRIED

VICTIM SERVICES
GRANT APPLICATION
Res 045-2012

7. **MOVED** by Councillor Gust that the Town of Bashaw Council provide a letter of support for the Bashaw and District Victim Services Society grant application.

CARRIED

REGIONAL EMERGENCY
MANAGEMENT LIAISON
Res 046-2012

8. **MOVED** by Councillor Gust that the Town of Bashaw Council indicates to Camrose County and the urban partners within Camrose County region that the Town of Bashaw Council is supportive in proceeding with the Regional Emergency Management Fire Liaison within a manageable sustainable financial funding formula.

CARRIED

COUNTY FIRE FIGHTER
RECOGNITION EVENT
Res 047-2012

9. **MOVED** by Councillor Olson to accept the information regarding the April 17, 2012 County Fire Fighter Recognition event as presented.

CARRIED

CORRESPONDENCE
Res 048-2012

10. **MOVED** by Councillor Gust to accept the correspondence from Camrose County regarding the JAW's equipment funding as information.

CARRIED

LIBRARY FEES
Res 049-2012

11. **MOVED** by Councillor Shantz that Town of Bashaw Council provides feedback to Camrose County Council regarding the initiative of providing funding to cover "no fee" annual memberships for the Bashaw Library and that the Town of Bashaw Council and Bashaw Municipal Library Board support remaining with membership fees being charged for library users.

CARRIED

F. INFORMATION

1. A list of minutes and reports available to Council was circulated.

INFORMATION
Res 050-2012

MOVED by Councillor Olson to accept minutes and reports available to Council as presented

CARRIED

G. IN CAMERA

Fire Chief Garbe entered the meeting at 9:04 p.m.

IN CAMERA
Res 051-2012

1. **MOVED** by Councillor Gust to proceed in camera at 9:04 pm.

CARRIED

- i) Personnel – Medical Aid Response

Council thanked Fire Chief Garbe and he left the meeting at 9:42 p.m.

- ii) Personnel – Position Description

RECONVENE
Res 052-2012

2. **MOVED** by Councillor Gust to reconvene at 9:45 pm.

CARRIED

MEDICAL AID
RESPONSE
Res 053-2012

3. **MOVED** by Councillor Olson that the Bashaw Fire Department provide medical assistance as part of their level of service as outlined in Fire Department Operation By-Law 671-04.

CARRIED

POSITION
DESCRIPTION
Res 054-2012

4. **MOVED** by Councillor Shantz to approve Policy 2.22, Position Description Receptionist Clerk – Secretary as presented.

CARRIED

H. ADJOURN

ADJOURN
Res 055-2012

1. **MOVED** by Councillor Gust to adjourn at 9:45 pm.

CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER